

Guideline Leaflet L15: Legacies to Local Baptist Churches

This leaflet offers guidance on how to leave a gift to your local Baptist church in your Will. It contains appropriate wording for Will clauses and information for solicitors.

This Guideline Leaflet is regularly reviewed and updated. To ensure that you are using the most up to date version, please download the leaflet from the BUGB website at www.baptist.org.uk/resources

The date on which the leaflet was last updated can be found on the download page.

L15: Legacies to Local Baptist Churches

These notes are offered as guidelines by the Legal and Operations Team to provide information for Baptist churches.

The legal services undertaken by the Legal & Operations Team of the Baptist Union of Great Britain are carried out and/or supervised by a Solicitor who is authorised and regulated by the Solicitors Regulation Authority. Regulatory Information is available here:

[L17 Legal and Operations Team – Regulatory Information](#)

These notes can never be a substitute for detailed professional advice if there are serious and specific problems, but we hope you will find them helpful.

If you want to ask questions about the leaflets and one of the Baptist Trust Companies are your property trustees, you should contact them. They will do their best to help.

If your church property is in the name of private individuals who act as trustees they may also be able to help.

THE IMPORTANCE OF LEGACIES

The work of Baptist churches, local Baptist Associations and the Baptist Union is supported by the generosity of church members and other people involved in the life of the local church. There is always immense gratitude when this generosity extends to provision being made for the Baptist family in somebody's Will. These legacies often help to provide long term financial security for Christian work within the denomination.

HOW TO MAKE A BEQUEST

If you would like to leave a gift to your local Baptist church you will need to specify this in your Will. A solicitor will be able to help and you may like to give them a copy of this leaflet. It is important to take legal advice to ensure that the Will is clear and legally effective. Legal advice on Wills is not expensive if your affairs are fairly straightforward. If you have already made a Will you can add to or change its provisions at any time.

Some suggested wording for bequests is included later in this leaflet.

If you do not make a Will your assets will usually be shared among family members, as set out in legislation. This may not be what you intended. Making a Will ensures that all your assets are distributed as you choose, including leaving money to charities.

TYPES OF GIFT

It is up to you how you decide to support a charity in your Will. Your gift might be:

1. A specific sum of money

This will be gratefully received whatever the size of the gift.

2. A gift of assets or property

This might be land or stocks and shares for example.

3. Residuary legacy

This means leaving the residue of your estate which is the amount left over after funeral costs, other legacies and any other financial debts, taxes or expenses have been paid. You can leave all or a proportion of the residue to a charity.

Any type of legacy to a charity is exempt from inheritance tax so by leaving money to charity you are reducing the size of the rest of your estate that may be liable to inheritance tax.

USING EFFECTIVE WORDING IN WILLS

It is absolutely vital that the wording in your Will clearly records your wishes and that the Will is legally enforceable. Considerable distress and legal expense can be incurred after somebody's death if it is not clear what was intended.

If you want to leave a gift to a specific church your Will must define clearly which church you wish to benefit by reference to a full address for the property and by confirming the name of the church in full.

If the church is a registered charity it is also helpful to include their registered charity number. Indeed registered charity numbers are useful to help to correctly identify any charity that you want to leave a gift to. Charities have to display their charity numbers on their literature and websites so they should not be difficult to find or you can search on the Charity Commission website [here](#).

WILL CLAUSES – WITH A FOCUS ON LEGACIES TO LOCAL CHURCHES

The Baptist Union's solicitors have written the following Will clauses which are offered to you as a legally effective means of making a gift to a local Baptist church. The specific wording anticipates and avoids the pitfalls that can occur when inadequate wording is used. Your own solicitor will be able to tell you which clause is best suited to your own wishes.

1. I GIVE the sum of XXX to the minister and deacons of the XXX Baptist Church of XXX ('the Church') for the benefit of the General Fund of the Church provided that if before my death (or after my death but before the Trustees have given effect to the gift in question) the Church has changed its name or has amalgamated with or transferred all of its assets to any other body then the Trustees shall give effect to the gift as if it had been made (in the first case) to the body in its changed name or (in the second case) to the body which results from such amalgamation or to which the transfer has been made.
2. I GIVE the sum of XXX to the minister and deacons of the XXX Baptist Church of XXX ('the Church') for the benefit of the General Fund of the Church provided that if the Church no longer exists at the date of my death such funds are to be held upon trust for XXX eg Baptist Union of Great Britain or appropriate Regional Baptist Association.

A NOTE FOR SOLICITORS – BEQUESTS TO A LOCAL BAPTIST CHURCH

You are unlikely to be familiar with the organisational structure of local Baptist churches. Many are unincorporated associations, with a leadership team that is often called the Deacons or Diaconate. They are the Charity Trustees, for legal purposes. Other titles you might hear are Minister, Pastor, Elder, Church Secretary, or Church Treasurer.

Most Baptist churches do not yet have a registered charity number. It is generally churches with an annual income over £100,000 that are registered with the Charity Commission and some are registered as Charitable Incorporated Organisations. Each local Baptist church is a charity in its own right, whether or not it is registered with the Charity Commission. A few Baptist churches are Companies Limited by Guarantee, all with both a charity and company number.

Not all Baptist churches have the word 'Baptist' in their title. Baptist churches can change their name, so including the address of the church at the time the Will was made will enable the intentions of the testator/testatrix to be clearly understood. Some churches meet in school halls or other rented buildings, so there may not be a building to use as the 'home address' of the church, and special care will be needed to identify the church clearly. Most Baptist churches would have a church magazine, weekly notice sheet, headed paper or website.

If you search for the word 'Baptist' on the internet, you will find some national and regional groups in England and Wales that are part of the Baptist Union of Great Britain or 'Baptists Together'. However, there are a wide variety of Baptist churches and networks. They are not all the same and they are not all linked.

If you are unsure, please contact the Legal and Operations Team at the Baptist Union, who regularly deal with legal issues that affect Baptist churches.

If you need to ask questions, please email legal.ops@baptist.org.uk and your email will be passed to a member of the team.

Our solicitors are Anthony Collins LLP in Birmingham. You should ask for Esther Campsall on 0121 200 3242 (esther.campsall@anthonycollins.com).

LEGACIES TO THE BAPTIST UNION OF GREAT BRITAIN, OR OTHER BAPTIST GROUPS

Many individuals may want to support national and regional projects, for example the Home Mission Fund of the Baptist Union of Great Britain or one of our Baptist training colleges.

More information about leaving a gift to Home Mission or the Baptist Union can be found here: https://www.baptist.org.uk/Groups/220793/Legacy_Programme.aspx

Alternatively, please email any questions to legacy@baptist.org.uk.

WHAT IF THE CHURCH CHANGES ITS NAME?

Sometimes supporters of the church have named the church in a Will or Trust Deed, so what happens when the church changes its name?

Is asking donors to place a letter about the change of name sufficient? This would let the executors of the Will, or the trustees of a Trust Fund know that the church had simply changed its name, but is this legally effective in all circumstances?

Much will depend on the nature and wording of the Will.

If a Will leaves a legacy to the church and the Will includes standard provisions (called the STEP Standard Provisions) or has a clause which states something like

'... if before my death (or after my death but before my Trustees have given effect to the gift in question) any charity church or other body to which a gift is made in this my Will has changed its name or has amalgamated with or transferred all of its assets to any other body then my Trustees shall give effect to the gift as if it had been made (in the first case) to the body in its changed name or (in the second case) to the body which results from such amalgamation or to which the transfer has been made.'

In these circumstances the gift to the newly named church or an amalgamated church will be effective as if the Will had been made naming the new church.

However, if the Will does not incorporate such express provision or does not incorporate the STEP Standard Provisions, then the position is unclear. Ultimately the Executors will have to satisfy

themselves as to the identity of the beneficiary, in this case the church. This should be able to be done through the paper trail of the name change for the church. A letter from the Testator to confirm the new contact information for the church would be helpful and persuasive. However, it would be open to the Executors to raise further queries, or potentially class the legacy as failing, particularly if the legacy is relatively large and/or the residuary beneficiaries of the estate (possibly members of the family) raise a query about the identity of the church or the intentions of the person who made the Will.

If the person making the Will or gift is confident that their Executors will honour the legacy (and also that the residuary beneficiaries of the estate will not query the payment of the legacy) then a letter placed with the Will may be sufficient.

If they have any query or concern about the gift being honoured, they should take legal advice, and possibly revise their Will. They could make a fresh Will, or formally amend it by creating a supplementary document (a Codicil), to be read alongside the Will, which would be legally binding.

| Association Trust Company | Contact |
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| Baptist Union Corporation Ltd East Midland Baptist Trust Company Ltd | Baptist Union Corporation Ltd Baptist House PO Box 44 129 Broadway Didcot Oxfordshire OX11 8RT Telephone: 01235 517700 |
| Heart of England Baptist Association | Heart of England Baptist Association 480 Chester Road Sutton Coldfield B73 5BP Office Mobile: 0730 505 1770 |
| London Baptist Property Board | London Baptist Association Unit C2 15 Dock Street London E1 8JN Telephone: 020 7692 5592 |
| Yorkshire Baptist Association | 17-19 York Place Leeds LS1 2EZ Telephone: 0113 278 4954 |
| West of England Baptist Trust Company Ltd | West of England Baptist Trust Company Ltd Little Stoke Baptist Church Kingsway Little Stoke Bristol BS34 6JW Telephone: 0117 965 8828 |

This is one of a series of *Guidelines* that are offered as a resource for Baptist ministers and churches. They have been prepared by the Legal and Operations Team and are, of necessity, intended only to give very general advice in relation to the topics covered. These guidelines should not be relied upon as a substitute for obtaining specific and more detailed advice in relation to a particular matter.

The staff in the Legal and Operations Team at Baptist House (or your regional Trust Company) will be very pleased to answer your queries and help in any way possible. It helps us to respond as efficiently as possible to the many churches in trust with us if you write to us and set out your enquiry as simply as possible.

The Legal and Operations Team also support churches that are in trust with the East Midland Baptist Trust Company Limited.

If your holding trustees are one of the other Baptist Trust Corporations you must contact your own Trust Corporation for further advice. A list of contact details is provided above. If you have private trustees they too should be consulted as appropriate.

Contact Address and Registered Office:

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 129 Broadway, Didcot OX11 8RT
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